

# ST. MARY'S VISITATION

Catholic School  Elm Grove, WI

## St. Mary's Visitation Parish School's Mission Statement

St. Mary's Visitation Catholic Parish School exists to direct children toward God and toward Christian service to society through Catholic religious formation, academic challenge, and continuous improvement.

## **SMV Home & School Committee Meeting Monday, April 4th, 2022 5:30p.m. via Zoom**

- Call to Order - 5:35pm
- Attendance - Mary Tretow, Michelle Akel, Danielle Mathai, Annie Bolger, Jill Nordstrom, Alicia Braatz, Courtney Lococo, Andrea Stollenwerk
- Opening Prayer & Mission Statement
- President's Report (Danielle Mathai & Michelle Akel)
- Treasurer's Report (Annie Bolger)
  - Bank balance as of 03/31/22: \$210,066.04
  - See Below
  - Auction was amazing!! Almost \$130K raised, employer matches still pending
- Volunteer Coordinator's Report (Jill Nordstrom)
  - Auction volunteers were awesome!
  - Mother & Son invite went out. May need to look at adding a few people for help with set-up and clean up for that evening.
  - Memorial Day Parade application submitted by Kara Cartledge. Looking for an additional person to help her. Will be sending out registration invite after spring break for participants to walk in the parade.
  - Reached out to Grandparents Day chairs to see if they needed any volunteer help.
  - Field Day Chairs - Colleen Zeidler, Deanna Pilgreen, Margaret McWey and Rita Keller- met on March 21st to start discussion of plans. Colleen taking the lead.
- Standing Committee Reports
  - Hospitality Committee (Katie Bosbous & Nikki Simon)
    - The next teachers lunch is supposed to be 4-13... However there was nobody signed up to pick it up so I think we are going to drop it and just pick back up on 5-11. We have coverage in May just not April. If there's anybody on this meeting that would like to pick up this meal let me know. Otherwise nothing new to report.
    - Can we get a list of desired items for the teacher restock, rather than, bring what you would like?
    - Does the hospitality committee need more direction (aka assigning dates instead of signing up)?

- Scrip Coordinator (Maren Kleinmann)
- Spirit Wear Coordinator (Katie Schultz)
  - Auction T-Shirt sales approx \$700
  - Next sale should arrive prior to Easter
- Box Tops for Education & Land's End Coordinator (Mary Sue Larsen)
- Fundraising & Event Reports
  - SMV Cookbook (Amy Fryjoff)
    - Some did sell at Auction, Approx 70 left
  - Soles for Catholic Education (Michelle Thomet, Laura Read & Becky Deibert (statistics))
  - Trivia Night (Julia & Bernard Kearney)
  - Spooks & Spoofs (Katy Cornell & Amy Scheidt)
  - Shopping & Dining Out (Amy Scheidt & Anne Mueller)
    - Last 2 Dine Outs: 4/28 Panera and 5/18 Chipotle
    - 1/13 Chick Fil A raised \$90.35; 2/18 Pizza Ranch raised \$823.85 (check not yet received)
      - Pizza Ranch included a \$200 donation plus 20% of ALL sales
    - There is a drop in the earnings per event (excluding Pizza Ranch) this year
  - Chili Chomp (Amy & Peter Henry)
  - New Berlin Bowl (Julia Fishler)
  - Auction for Education (Danielle Mathai & Michelle Akel)
    - Overall a success!
    - Set a new record for money raised (final totals will be announced soon)
    - Feedback so far:
      - People seemed to like the food and passed appetizers
      - Timeline went well (next year allow for more time in line getting food)
      - Games were popular, something to consider at future auctions
      - DJ was helpful for announcements (difficult to hear during cocktail hour)
      - Fund a cause after live auction raised more than when it was in the middle of the live
    - Michelle, Danielle and Annie will meet with Mrs. Tretow and Cheryl Peters to discuss allocation of funds and budget for new playground
  - Father/Daughter Dance (Nikki Simon)
    - The event was well attended. There were over 180 dads and daughters that RSVPed to attend the event.
    - We made a switch for the "desserts" that were offered this year from cupcakes (which could be messy) to a candy table with a variety of gummy candies that were displayed in large bowls/vases, etc. It seemed to be a hit with the girls. We also had cookies. For beverages, we provided bottled water, juice boxes, and beer for the dads.
    - It was helpful that the lights were able to stay up between the auction and the dance. The 8th graders helped set up the tables and chairs at the end of the day on Friday, which was helpful for the set up volunteers.
    - I would recommend having at least one other mom there to help at the beginning

of the event (particularly with the photo booth area and candy table area). The first 30 minutes was the busiest as far as people arriving and just general flow in/out of the event so that's when it would be nice to have another set of hands.

- There were some other minor takeaways that I will be sure to include in my chair report that I will send over to Michelle and Danielle for next year's chairperson.
- Timing for next year: Was originally requested to move it later for 2023, but it may be nice to keep it after the auction for lights/decorations
- Mother/Son Night (Katy Mittelstadt & Courtney Lococo)
  - 5:30pm Start
  - Pizza Ranch is going to provide Pizza & Cookies
  - Fr Peter will speak at 6pm
  - Inflatable Obstacle Course has been rented
- Teacher Appreciation Week (May 1-8th)
  - Breakfast used to be a tradition and doesn't work well.
  - Lunch duty coverage for everyone would be great (Coverage for about an hour needed for all students)
  - Will need to organize mailbox stuffer gifts - Andrea Stollenwork and Danielle to work on this
- Grandparents Day (Krista Linn & Julia Romeiser)
  - Date set: Tuesday, May 24th
  - Still working on details for the morning events
    - Mass
    - Program time in the gym?
    - Visits to the classroom?
- Memorial Day Parade (Kara Cartledge & )
  - See notes above under Volunteer Coordinator
- Field Day (Colleen Zeidler, Deanna Pilgreen, Margaret McWey and Rita Keller)
  - Michelle to meet with Deanna soon to review closet contents for Field Day
- 8th Grade Graduation Events (Rebecca Mindy, Annie Bolger, Lisa Volm, Alicia Braatz, Katy Cornell)
  - We're throwing an outdoor party with the video viewing. Evalyn Martin has the video well in hand, I'm sure given the fabulous work she did for the class of 2020. We're planning the brunch and hanging the drape for the traditional SMV grad photo backdrop - we'll need some decorating volunteers, but we'll get to that after Easter Break! We're also going to do it on budget since Annie is helping us.
- Old Business
- New Business
  - 2022-2023 Volunteer Signup should go out near the end of April
    - Perhaps the grade specific - led events should have their own Signup, rather than putting it out all as one huge Signup
    - Many new families for next year, lots of explanation will be needed
  - Golf Outing - Partnership with Athletics & H&S
    - Danielle/Michelle to follow up with Nick
- Adjourned - 6:25pm

**St. Mary's Visitation Home & School Association**  
**School Year 2021-22**

**Town Bank Balance (as of 7/1/21)**

**\$ 25,000**

	21-22 Budget	21-22 Actual
<b>Income</b>		
H&S Dues	\$ 8,100	\$ 7,600
Soles Walk (Oct 15)	\$ 20,000	\$ 31,605
Scrip	\$ -	\$ 7,068
Box Tops	\$ -	\$ 70
Dining Out/Shopping Days	\$ 1,500	\$ 1,782
Boxed Lunch Fundraisers	\$ -	
Spiritwear/Gym	\$ 1,000	\$ 1,170
Trivia Night (Oct 2)	\$ -	\$ 1,590
Auction (Mar 26)	\$ 50,000	\$ 144,012
Cookbook	\$ 5,000	\$ 6,310
Interest	\$ -	\$ 5
<b>Total Funds</b>	<b>\$ 85,600</b>	<b>\$ 201,211</b>

**Expenses**

Teacher Supplies Reimbursement	\$ (11,000)	\$ (8,668)
Principal Fund	\$ (3,000)	\$ (600)
Special Projects/Auction Spend	\$ (50,000)	\$ -
High School Scholarships	\$ (4,000)	\$ -
Parish Picnic (Sep 19) - CANCELLED	\$ -	\$ -
Spooks n Spoofs (Oct 29)	\$ (1,000)	\$ (332)
Gingerbread House Competition	\$ -	\$ (50)
Chili Chomp (Jan 28)	\$ (1,000)	\$ (514)
SMV Bowling Day (Feb 4)	\$ -	\$ (980)
Daddy/Daughter Dance (Apr 1)	\$ (500)	\$ (425)
Mom/Son Event (May 6)	\$ (750)	\$ (100)
High School Musical JR (May 12 & 13)	\$ (3,000)	\$ (805)
Memorial Day Parade	\$ (250)	\$ -
Field Day (June 6)	\$ (500)	\$ -
8th Grade Graduation (June 2/3)	\$ (1,500)	\$ -
Grandparents' Day (May 24)	\$ (500)	\$ -
Golf Outing (May 22)	\$ -	\$ -
Jr. High Forensics	\$ -	\$ -
Elementary Forensics	\$ -	\$ -
Hospitality	\$ (2,000)	\$ (1,140)
Teacher & Staff Christmas Gifts	\$ (1,750)	\$ (1,700)
Teacher Appreciation Week & Yrs of Service	\$ (2,350)	\$ -
Water - Office	\$ (1,000)	\$ (690)

Online Quickbooks Access	\$ (1,500)	\$ -
H&S Operating - Misc.	\$ -	\$ (141)
<b>Total Expenses</b>	<b>\$ (85,600)</b>	<b>\$ (16,145)</b>
<b>Net Funds</b>	<b>\$ -</b>	<b>\$ 185,066</b>

**Town Bank Balance (as of 03/31/22):**

**\$210,066**