

ST. MARY'S VISITATION

Catholic School † Elm Grove, WI

St. Mary's Visitation Catholic Parish School exists to direct children toward God and toward Christian service to society through Catholic religious formation, academic challenge and continuous improvement.

This plan takes into account two scenarios for the primary delivery of instruction and school programs.

Fully In-Person Classes

SMV offers entire school, in-person classes. Students will engage remotely only in specific circumstances, such as documented medical excuse, symptomatic presentation, or as a result of a recent significant contact with someone testing positive for COVID-19. In these circumstances, an individual plan will be discussed by a designated teacher.

Fully Online Classes (At Home Learning)

SMV provides online instruction and support to all students during either intermittent or long-term closures. This closure may be mandated by local or state authorities or be the determination of school and parish leadership.

*An alternative plan for families that are uncomfortable returning face to face can be discussed with the administration and curriculum coordinator, in consultation with the classroom teacher, to develop a plan that works with SMV and the family.

At Home Learning Plan (Entire School Goes to Virtual Learning)

- At home virtual learning is an extension of the regular classroom.
- Families may borrow a school device (iPad, Chromebook) if needed. A deposit will be required.
- Teachers will be available from 8:15-2:30 for instruction, small group work, and office hours.
 - Daily all school prayer and announcements at 8:00 A.M.
 - The Archdiocesan curriculum and standards will be followed.
 - Activities and assessments will be given in all subject areas.
- Students will be expected to complete and turn in assignments and assessments by the due date through the designated platform. K4 through 3rd grade will be using Seesaw, <https://web.seesaw.me/parents>. In Seesaw, students use creative tools to take pictures, draw, record videos and more to capture learning in a portfolio. 4th through 8th grade will be using Google Classroom, <https://www.youtube.com/watch?v=JqxCfihxEVw>. The primary purpose of

Google Classroom is to streamline the process of sharing files between teachers and students.

- In addition to live face to face through video conferencing, teachers will also pre-record lessons, provide links, set up small group instruction as needed, and give feedback.

Online Classroom Rules

The rules that normally apply in a face-to-face classroom environment are also rules that apply to the live videoconferencing, such as Zoom meetings. Please note the following rules will apply in addition to those that exist in the face-to-face classroom.

- Students should report on time to their class. Failure to do so without advance notice to the teacher will result in being marked tardy or absent.
- Students should be sitting upright at a desk, table, or in a chair. It is preferred that students not attend class in their bedrooms as this poses a Safeguarding All God's Family concern.
- Students should not walk around with their device. They must ask permission to leave their seat.
- Students should attend class in an area free from distraction such as toys and gadgets as best as possible.
- Students are to come to class prepared with all materials and assignments ready just as they would face-to-face.
- Students should come dressed for class, in school uniform or dress down according to the handbook.
- Students are not to put hoods up or wear hats as this is the norm in the classroom.
- Students' full faces are to be in view not their whole body or just audio.
- Students should not alter their background as this is distracting to teachers and classmates. If a background must be set due to circumstances in the home environment, parents should consult with the teacher about what is acceptable beforehand.
- Students are to have their name displayed on their screen upon joining class. This allows for admission into the class safer and easier for the teacher.
- Cell phones are not to be in the virtual classroom just as they are not to be in the physical classroom. We ask that parents have student cell phones in their possession during the school day to maintain academic integrity.

SMV wishes to remind parents that when we are on video conferencing, such as Zoom, we are in your homes. Please consider that as you go about your daily business.

At Home Learning School Day

8:00 A.M.

- All school morning prayer and announcements through Zoom

8:15-2:30

- Daily instructional Zooms with teachers (times TBA)
- Small group Zooms as needed
- View pre-recorded lessons and complete assigned work through designated platform
- Contact the teacher with any questions

Grade Levels	At Home Learning
<p>K3</p> <p>*Small group Zooms will be scheduled through the teacher.</p>	<ul style="list-style-type: none"> ● Daily recorded video ● Small group Zoom meetings with each student once a week ● Early childhood classes will include non-screened activities to limit the amount of screen time
<p>K4-K5</p> <p>*Small group Zooms will be scheduled through the teacher.</p>	<ul style="list-style-type: none"> ● Small groups through Zoom (Monday through Thursday in accordance to the school calendar) ● All activities/assessments will be communicated through Seesaw ● Pre-recorded lessons and activities through Seesaw ● Activities/assessments will be posted Monday through Friday in accordance with the school calendar ● All activities/assessments will be communicated through Seesaw ● Early childhood classes will include non-screened activities to limit the amount of screen time
<p>1st through 3rd Grade</p> <p>*Class Zoom times will be scheduled.</p>	<ul style="list-style-type: none"> ● Instructional Zoom meeting (Monday through Thursday in accordance to the school calendar) ● Small group Zoom meetings as needed ● Pre-recorded lessons and activities through Seesaw ● Activities/assessments will be posted Monday through Friday in

	<p>accordance with the school calendar</p> <ul style="list-style-type: none"> • All activities/assessments will be communicated through Seesaw
<p>4th and 5th Grade</p> <p>*Class Zoom times will be scheduled.</p>	<ul style="list-style-type: none"> • Instructional Zoom meeting (Monday through Thursday in accordance to the school calendar) • Small group Zoom meetings as needed • All activities/assessments will be communicated through Google Classroom • Students will turn in activities/assessments through Google Classroom • Activities/assessments will be posted Monday through Friday in accordance with the school calendar.
<p>Junior High</p> <p>*Class Zoom times will be scheduled.</p>	<ul style="list-style-type: none"> • Instructional Zoom meeting with each subject area (Monday through Thursday in accordance to the school calendar) • Small group Zoom meetings as needed • All activities/assessments will be communicated through Google Classroom • Students will turn in activities/assessments through Google Classroom • Activities/assessments will be posted Monday through Friday in accordance with the school calendar.
<p>Phy. Ed. and Music</p>	<ul style="list-style-type: none"> • 1 video weekly per subject • Students will engage in activities and assessments
<p>Library</p>	<ul style="list-style-type: none"> • SMV school library books can be checked out through curbside pickup (procedure will be communicated)
<p>Samples of online instruction activities/assessments: Screencasts, Flip Grid, virtual labs, demonstrations, hands-on activities, independent reading, research, writing, and projects.</p>	

As always, our mission drives what we do. As students learn at home, we will continue to celebrate the liturgical seasons and feasts with prayer and activities. We will find ways to serve others and practice social justice. We will continue to pray as a school community.

Parental Instructional Supports

The following are some guidelines or helpful hints to help parents/guardians support students becoming learners at home. It is important to remember that home is not school, so things will look and feel different for your children as they transition into this model.

- Explain the need for the changes that are occurring at home and with school. Talk about how school will look for them now and that it is important that they are still learning and participating in an educational experience.
- Set up a daily schedule for your family. This will be very important not only because schedules provide consistency for young children, but also for families who have multiple children working and learning from home. Post the schedule in a common area so everyone knows the expectations and can reference it when there are questions.
- Find a space for your child that will be conducive to their learning. This may be at the kitchen table, in the family room or elsewhere. But you will want it to be in a place where you can monitor and provide help when needed.
- Remember, this isn't going to look like a typical school day. Some students may go quickly through daily learning assignments and some may need extra time to complete them. You know your child best. Don't make this a power struggle, though.
- If your child is confused about something and you are unable to help them, reach out to their teacher - that is what they are there for! It is okay to ask for help. We know that our children often work better for the teacher than mom or dad. Let the teacher know!
- Adhere to a daily schedule as a family - bedtimes, wake up times, baths, outside time, game time, school time. Keeping things consistent and letting children know what to expect and when it is helpful in helping them to accept where we are at this time in our world.
- Finally, use this time to do some experiential learning - math and science in the kitchen helping to bake cookies or prepare dinner, make a homemade board game to play as a family, play a board game, make art or write a letter and mail it...all of these are very important learning experiences that will translate into good memories and good learning!