

ST. MARY'S VISITATION

Catholic School  Elm Grove, WI

St. Mary's Visitation Parish School's Mission Statement

St. Mary's Visitation Catholic Parish School exists to direct children toward God and toward Christian service to society through Catholic religious formation, academic challenge, and continuous improvement.

SMV Home & School Committee Meeting

September 10, 2018

5:30p.m.

Attendance: Mary Tretow, Alicia Braatz, Rebecca Mindy, Katy Cornell, Maria Dolores Parks, Kelly Krause, Sue Olbrantz, Tina Crichton, Katy Conners, Annie Bolger, Sara Sinense, Michelle Denis

I. Opening Prayer

II. Read Mission Statement

III. Budget Review/Treasurer's Report – Alicia Braatz

- *Total Liabilities & Equity \$9,958*
- *2018-19 H&S Budget \$91,900, Net Funds \$525*

IV. Volunteer Coordinator Report – Rebecca Mindy

- A. Status of Volunteer Sign Ups
- B. Open Chair Positions

- *Need Publicity Chair to take the lead and coordinate with parish, signage for events*
- *Need helper for restaurant fundraisers. Chair needs more support than last year.*
- *2nd shift of Parish Picnic a little light. Need additional help with games and cleanup. Need an adult for bounce house supervision.*
- *Secured all leads for Spooks. Amy and Kerry are coordinating high school volunteers.*

V. Committee Reports

- A. Standing/Ongoing Committees
 1. Hospitality: Jennifer Zils
 2. Publicity: Open
 3. Scrip: Maren Kleinmann
 4. Spirit Wear: Katie Schultz
 5. Box Tops: Mary Sue Larsen

B. Fundraisers

1. Dance-A-Thon-September 28—Jennifer Zils
 - *All packets have been sent home with student. Fundraiser underway!*
 - *Teachers are creating incentive challenges, due by 9/12.*
 - *Will need one parent per classroom during the school portion 9/28 12:30-2:30. SignUp Genius will be sent soon.*
 - *Will be asking families to RSVP for Subway dinner on Friday night. SignUp Genius will be sent soon.*
 - *We are still in need of clean up help after the evening event 9/29 @ 8pm.*
2. Soles For Catholic Education Walk: October 20—Tina Crichton
 - *65 people already registered.*
 - *Donuts and coffee at SMV. Bus from SMV to shuttle to walk.*
 - *Last day to register for free tee Sept 25th.*
 - *Marketing table at Parish Picnic will be manned by Tina.*
3. Scholastic Book Fair: Jan. 25-Kelly Krause
4. Auction: March 30—Katie Carnell and Sue Olbrantz
5. Ford Drive: Open
 - *Katy & Kelly will meet with John Pentler to learn how to make most out of event. Best practices from other organizations*
 - *Increase participation and have it replace Open Door?*

C. Event/Club Committees

1. Parish Picnic: Sept. 16—Darby Koehne and Didi Lemberger
2. New Parent Social: Sept. 12 – Meghan Jimenez and Michelle Denis
3. Trivia Night: Oct. 13 – Bernard and Julia Kearney
4. Spooks and Spoofs: Oct. 26– Marissa Selthafner & Michelle Denis (4th Grade Event)
 - *Operator License \$10/ person for anyone behind the bar. Confirm not needed.*
 - *No food, drink, gum, candy, stickers on the new gym floor. Gift bags on the way out of the event instead?*
 - *No concessions, since can't eat in gym. Cub Scouts to offer additional/allergy friendly options in the cafeteria? Contact Chris Lewis to form plan.*
 - *Crafts in the cafeteria.*
 - *Games in the gym, but be careful not to scratch floors while they are still curing.*
 - *Pocket People – erasers, pencils, notebooks, spider rings*
 - *Security at event:*
 - *Officer Joe Ipavec from EGPD attended meeting to discuss security. One officer will attend as we don't know everyone that comes to the event. Police car parked on the patio.*
 - *Adult supervision/security needed at:*
 - *Top of staircase to cafeteria to block entrance to K4 hallway.*
 - *Cafeteria exit to music/library hallway.*
 - *Outside parking lot.*
 - *Bathrooms.*
 - *Security volunteers to wear orange safety vests (6 provided by Tina Crichton – THANK YOU!) to identify their role when patrolling the night of the event.*
 - *Ask everyone to write their name and phone number down on a list when they arrive the night of the event.*
 - *One color wristband for pre register and one for night of purchases.*
 - *Officer wants a cell phone contact list of chairs, principal, etc. Put together list and give to Mrs. Tretow to pass on.*
5. Holiday Treasures: December 18 &19--Open
6. Chili Chomp: Jan. 25 –Peter & Amy Henry
7. Bowling Day: Feb. 1 – Paula Horning 1-3 p.m.

8. Forensics
Elementary: Julie Perez and Ann Scott
Junior High: Open
- Add post in bulletin asking for interested Safeguarded parish volunteers.
9. Father Daughter Dance: April 5—Danielle Mathai
10. Open Door: May 18-Open
*- Discontinue participation. Put man power behind Uptown event instead.
- Ask Christian Women if they will take back lead.*
11. Memorial Day Parade: May 27—Gina Mares
12. Field Day: June 3 – Open
13. Mother/Son Event: November 1st - Open
*- FREE like Father/Daughter Dance.
- Outdoor movie, popcorn, fire pit & smores?*

A. Principal Report

B. Other

- A. Restaurant Fundraisers: Mary Stollenwerk
*- Having trouble securing restaurants now that more and more organizations are asking for participation.
- Sep 19th – Culver's
- Maybe do another Sendik's BBQ? Raised \$800 in 5 hours.*
- B. Teacher Appreciation Week – May 6-10, 2019
- C. Virtual Backpack: Deadline Tuesday. Submit to Mrs. Dries.

Meeting adjourned at: 6:50pm